

Fruitport District Library

Board of Directors

Regular Meeting

September 16, 2020

The regular meeting was called to order by President Rose Dillon at 5:34 p.m. Present were Bill Overkamp, Junella Rule, Treasurer, Laura Oldt, Mary Weimer, Secretary, Ruth Woodward, and Angela Johnston. Library Assistant, Erica Huyser was also present.

Due to staffing needs, Erica has agreed to take charge of library operations. Library hours will need to be adjusted accordingly, and temporary staffing opportunities will be evaluated as they arise.

Reports:

The secretary's report from the August regular meeting was accepted by Chairman Rose Dillon. The secretary's report from the September 2, 2020 special meeting was accepted as amended.

The treasurer's report included deposits of \$32,967.06; withdrawals in the amount of \$18,092.79; and savings account interest of \$2.61. The Master Card balance was \$1,414.16. The Treasurer's report was accepted by Chairman Rose Dillon.

Motion by Ruth Woodward, seconded by Bill Overkamp, to pay bills in the amount of \$17,209.36 was passed unanimously by roll call vote. Bill Overkamp will contact Jewett Heating to see if we can get a better estimate for replacing the air conditioners and to arrange for them to check the boiler in preparation for winter heating needs.

Bill Overkamp volunteered to look into financial institutions to locate better interest rates for our savings and checking accounts.

Old Business:

Motion by Laura Oldt, seconded by Ruth Woodward, to renew RB Digital. Motion passed unanimously by roll call vote.

Motion by Mary Weimer, seconded by Bill Overkamp, to renew the local Hop Community Calendar subscription. Motion passed unanimously by roll call vote.

Motion by Ruth Woodward, seconded by Angela Johnston, to renew the Lakeland annual membership. Motion passed unanimously by roll call vote.

New Business:

Motion by Bill Overkamp, seconded by Junella Rule, to hire Forrest Tax Accounting as the library bookkeeping service. Motion passed unanimously by roll call vote. The Board authorizes the Library Board President Rose Dillon as signer and transfer from Josh Datte to Forrest Accounting Firm as second signer. The firm will contract with the library for one year. At that time, the board will discuss a renewal of the contract. The library board authorizes the opening of a new money market account for interest bearing purposes.

Rose Dillon and Erica Huyser will be interviewing those interested in temporary part-time positions. The hourly amount is determined to be \$12.00 to \$13.00. These temp positions and rate of pay will be reviewed after a director is hired.

The Personnel Committee will be reviewing resumes for a new director as well as a youth services librarian. A children's librarian will be discussed at a later date.

Motion by Ruth Woodward, seconded by Laura Oldt to purchase gift cards for all three of our former library staff members. Motion passed unanimously by roll call vote.

Meeting adjourned at 7 p.m. Mary Weimer, Secretary