

**Fruitport District Library
Board of Directors Meeting
September 19, 2018**

The regular meeting was called to order by chair Rose Dillon at 5:31 p.m. Present were Joshua Datte, Lorri Essenberg, Mary Weimer, Donna Pope, and Laura Oldt. Board member Marjorie Stonecypher was excused. Also present were Library Director Adam DeWitt, Karla Brown from the Library Friends group, and Eric Van Dop from Brickley DeLong.

Reports:

Director's highlights included overall increased library use, including website visits, circulation, telephone calls, computer use, and patron visits. The staff is planning three holiday events, one for each of the fall/winter holidays. The director attended a new director workshop on September 13.

Secretary, Mary Weimer, provided minutes for the August 14 special meeting and the August 15 regular meeting. No discussion on minutes and were accepted as provided by the chairman, Rose Dillon.

Treasurer, Joshua Datte, reported deposits of \$29,388.19; expenditures of \$14,493.25; and savings account interest of \$4.18. The Master Card balance was \$865.03. As there was no discussion regarding the report, Rose Dillon, accepted the reports as presented.

Motion by Lorri Essenberg, seconded by Laura Oldt, to pay bills in the amount of \$7,592.48. Motion passed unanimously by roll call vote.

Old Business:

Motion by Donna Pope, seconded by Mary Weimer, to give a gift card to T.J. Daniels for his Origami program presentation on August 13, 2018. Motion passed unanimously by roll call vote.

New Business:

Eric Van Dop, auditor and partner for Brickley DeLong, presented the 18 month library audit. The State approved the audit for time period of January 1, 2017 through March 31, 2018

Shelving and other miscellaneous items were stored temporarily by the previous director in the township's water tower garage. Other arrangements for those items need to be made.

Garth Miller walked the library grounds and has suggested some changes to the driveway and grounds which may help curb the basement water problem.

Motion by Lorri Essenberg, seconded by Laura Oldt, to authorize the library director to use his best judgment regarding monthly book orders. Motion passed unanimously by roll call vote.

Mary Weimer will call Stanley Steamer to schedule the annual fall library carpet cleaning.

Motion by Laura Oldt, seconded by Donna Pope, to purchase and install a new larger sump pump, for a cost not to exceed \$300.00. Motion passed unanimously by roll call vote. Board Trustee Joshua Datte told the board he would purchase and install a new larger sump pump and install it.

Kent District Library's Cascade Branch has some children's chairs to give away. Beth has volunteered to pick them up for use in the Fruitport District Library.

Meeting adjourned at 6:47 p.m.

Mary Weimer, Secretary