

Fruitport District Library Board of Directors
February 15, 2017

The regular meeting of the Fruitport Library Board of Directors was called to order by chair Rose Dillon at 5:38 p.m. Present were Trustees Dillon, Datte, Koon, Weimer, Pope, and Essenberg. Trustee Oldt participated by speakerphone. Also present were Library Director Nettleton-Seelye and guests Karla Brown and Jennifer Michaels.

Reports:

The secretary's report was accepted.

The treasurer reported a deposit of \$96,822.60 (property taxes); receipt of a gift of \$1,000.00 from Nan Riekse through the Muskegon Community Foundation, a transfer of \$39,364.92 from general savings to checking; and a deposit to savings of \$16,930.00 from MADL. Savings account interest was \$6.10. The treasurer's report was accepted.

Motion by Pope, seconded by Datte, to pay bills in the amount of \$24,870.93. Motion passed unanimously by roll call vote.

The library director reported having developed policies regarding collection development, computer use, and patron responsibilities. Discussion of each policy will be held at the next meeting.

New Business

Motion by Koon, seconded by Pope, to grant the director temporary permission to use the proposed policies subject to final approval at the next board meeting. Motion passed unanimously.

The Board of Directors will hold a special meeting on March 1 to discuss the policies at 5:30 p.m. at the township hall.

Board approval to purchase the first 6,800 books from Baker & Taylor was unanimous.

In order to link in our collection with ILS, individuals must be paid and trained to enter the materials. Motion by Dillon, seconded by Pope, to pay \$10 per hour, not to exceed \$590 per person. Motion passed unanimously.

Motion by Dillon, seconded by Pope, to approve the library director's contract. Motion passed unanimously.

Motion by Chuck Koon, seconded by Weimer, to post a youth librarian position. Motion passed unanimously.

Motion by Pope, seconded by Essenberg, to reimburse the library director for her personal start-up expenses. Motion passed unanimously by roll call vote.

Motion by Weimer, seconded by Datte, to pay ICS (\$1,444.20) for computer installation and set up. Motion passed unanimously by roll call vote.

Old Business:

The deadline to submit a new logo for the library ends March 1, 2017.

The board is still seeking builders for new shelving.

Trustees received a copy of the budget for review.

Motion by Datte, seconded by Oldt, to authorize the library director to enter into a lease agreement at \$78.70 per month with Office Machines for a copier/ printer /scanner. Motion passed unanimously by roll call vote.

Meeting adjourned at 7:27 p.m.

Respectfully submitted,
Mary Weimer
Secretary