

Fruitport District Library Board of Directors Meeting October 18, 2017

The regular meeting of the Fruitport District Library Board of Directors was called to order by chair Rose Dillon at 5:33 p.m. All board members were present as was the library director. Guests included Jay and Carolyn Bolt, Pete Freeman and Amy Haak.

Library Director highlights: The director attended website training and several Lakeland library cooperative meetings. Christiana, the AmeriCorps volunteer is working three days per week. Work continues on purchasing and linking the materials needed to complete second half of ILS waiver. MELCAT is up and running.

Secretary: September minutes were approved.

Treasurer: Deposits - \$138.88; Savings account interest - \$4.05. Motion by Donna Pope, seconded by Laura Oldt, to pay bills in the amount of \$12,675.85. Motion passed unanimously by roll call vote.

Old Business:

The Library Director will prepare a book that includes an Emergency Preparedness Plan.

The Library Director will contact the Fruitport Fire Department for fire extinguisher training for the entire library staff.

The Library Director will provide emergency picture diagrams to be posted by exits showing to how to escape in an emergency.

A proposed holiday closing schedule was discussed. Will be approved in November.

Background checks are still needed for library staff.

New Business:

The personnel committee recommended Marjorie Stonecypher to fill the vacant library board position left by Chuck Koon. By unanimous approval, she will be recommended to the Township Board for appointment to the position.

Motion by Joshua Datte, seconded by Laura Oldt, to hire Erica Huyser as a contracted employee at \$10.00 per hour to process and link books and to serve as a substitute when needed.

Meeting adjourned at 6:45 p.m.

Mary Weimer
Secretary